

Town of Sellersburg  
Regular Town Council Meeting  
Meeting Minutes

**DATE:** March 14, 2016

**CALLED TO ORDER:** President Paul J. Rhodes called the meeting to order at 7:00 p.m. at the Sellersburg Town Hall, 316 E. Utica Street, Sellersburg, Indiana.

**ROLL CALL:** President Paul J. Rhodes, Vice President Brad J. Amos, 2<sup>nd</sup> Vice President Martina P. Webster, Council Member William J. Conlin, Council Member James H. LaMaster, Town Council Attorney Jacob C. Elder and Clerk Treasurer Michelle D. Miller.

**PRAYER:** by: Martina P. Webster      **PLEDGE OF ALLEGIENCE:** By all present

**MOTION TO AMEND THE AGENDA TO ADD THE PERRY CROSSING RELOCATION PROJECT:**

Motion: Paul J. Rhodes      Second: William J. Conlin      Vote: 5-aye, 0-nay, motion approved.

**MOTION TO ADOPT THE AMENDED AGENDA:**

Motion: Martina P. Webster      Second: William J. Conlin      Vote: 5-aye, 0-nay, motion approved.

**APPROVAL OF FEBRUARY 2, FEBRUARY 8 AND FEBRUARY 22, 2016 MINUTES**

Motion: James H. LaMaster      Second: Brad J. Amos      Vote: 5-aye, 0-nay, motion approved.

**CLAIMS AS SUBMITTED BY THE CLERK TREASURER:**

Motion: James H. LaMaster      Second: Brad J. Amos      Vote: 5-aye, 0-nay, motion approved.

**COMMENTS FROM PUBLIC ON AGENDA ITEMS:**

Barbara Haas, Nancy McDevitt and Don Compton

**ORDINANCES AND RESOLUTIONS:**

**2016-003**, 2nd Reading, An Ordinance Amending §35.69 Responsibilities of Department Managers

Motion: William J. Conlin      Second: Martina P. Webster      Vote: 5-aye, 0-nay, motion approved.

**2016-004**, 2nd Reading, An Ordinance Repealing the Economic Development Commission and §33.070-33-071 of the Town of Sellersburg, Indiana Code of Ordinances

Motion: James H. LaMaster      Second: William J. Conlin      Vote: 5-aye, 0-nay, motion approved.

**2016-005**, 2nd Reading – An Ordinance Amending the Town of Sellersburg Employee Handbook regarding eligibility to the Town's Medical Insurance

Motion: William J. Conlin      Second: James H. LaMaster      Vote: 5-aye, 0-nay, motion approved.

**2016-006**, 1st Reading, An Ordinance Ratifying Amendment to Salary Ordinance  
Motion: Brad J. Amos                      Second: James H. LaMaster                      Vote: 5-aye, 0-nay, motion approved.

**2016-007**, 1st Reading, An Ordinance Amending Authorization of Early Payment of Certain Claims/Payroll  
Motion: James H. LaMaster                      Second: Martina P. Webster                      Vote: 5-aye, 0-nay, motion approved.

**2016-R-002**, Resolution Authorizing Silver Creek Water Corporation to Service Traditions of Hunter Station  
Motion: Martina P. Webster                      Second: William J. Conlin                      Vote: 5-aye, 0-nay, motion approved.

**2016-R-003**, Resolution Authorizing a Tax Abatement for Clarion Partners – Phase I  
Motion: William J. Conlin                      Second: Brad J. Amos                      Vote: 5-aye, 0-nay, motion approved.

**2016-R-004**, Resolution Authorizing a Tax Abatement for Clarion Partners – Phase II  
Motion: Brad J. Amos                      Second: James H. LaMaster                      Vote: 5-aye, 0-nay, motion approved.

**2016-R-005**, Resolution Authorizing a Tax Abatement for Clarion Partners – Phase III  
Motion: James H. LaMaster                      Second: Brad J. Amos                      Vote: 4-aye, 1-nay (Martina P. Webster), motion approved.

**2016-R-006**, Resolution Authorizing Waiver of Sewer Fees  
Motion: James H. LaMaster                      Second: Brad J. Amos                      Vote: 5-aye, 0-nay, motion approved.

**2016-R-007**, Resolution Adopting FEMA’s Multi-Hazard Mitigation Plan for Clark County  
Motion: James H. LaMaster                      Second: Brad J. Amos                      Vote: 4-aye, 1-nay (Martina P. Webster), motion approved.

**UNFINISHED BUSINESS:**

Approval of Job Description for Executive Secretary  
Motion: James H. LaMaster                      Second: William J. Conlin                      Vote: 5-aye, 0-nay, motion approved.

**NEW BUSINESS:**

Greg Dietz presents South Central Regional Airport Authority Annual Report to the Council

Town Attorney Jacob C. Elder will prepare an agreement on use of Town Hall to Sellersburg Residents and Businesses

Public Works Director, Kenneth J. Alexander, presents Water Leak Adjustment for Kelly Cook, 12310 Greenbriar Blvd. in the amount of \$1,790.85.  
Motion: Martina P. Webster                      Second: William J. Conlin                      Vote: 5-aye, 0-nay, motion approved.

Public Works Director Kenneth J. Alexander presents final payment to Mitchell & Stark in the amount of \$ 191409.75. Will be paying \$172,304.61 out of the Bond Construction Fund and \$19,105.14 out of 610, Capital Improvement Fund.  
Motion: Brad J. Amos                      Second: William J. Conlin                      Vote: 5-aye, 0-nay, motion approved.

Public Works Director Kenneth J. Alexander presents final payment to DN Tanks in the amount of \$17,922.00 to be paid out of 610, Capital Improvement Fund.

Motion: Brad J. Amos                      Second: James H. LaMaster                      Vote: 5-aye, 0-nay, motion approved.

Public Works Director Kenneth J. Alexander presents Certificate of Substantial Completion, completion date of December 1, 2016, for the new water treatment plant. Mr. Alexander needs approval to sign the certificate.

Motion: Martina P. Webster                      Second: William J. Conlin                      Vote: 5-aye, 0-nay, motion approved.

Public Works Director Kenneth J. Alexander presents invoice for Sellers tank repair and warranty for six months in the amount of \$11,135.

Motion: Martina P. Webster                      Second: Brad J. Amos                      Vote: 5-aye, 0-nay, motion approved.

Jorge Lanz with Jacobi Toombs and Lanz presents:

Work Order 2016-1 for paving specifications for 2016

Motion: James H. LaMaster                      Second: William J. Conlin                      Vote: 5-aye, 0-nay, motion approved.

Work Order 2016-2 Butler Road easement survey work

Motion: William J. Conlin                      Second: James H. LaMaster                      Vote: 5-aye, 0-nay, motion approved.

Work Order 2016-3, Repairs to Intersection of Enterprise Way, Highway 31 and Ohio Avenue not to exceed \$10,000.

Motion: Brad J. Amos                      Second: James H. LaMaster                      Vote: 5-aye, 0-nay, motion approved.

Jorge Lanz with Jacobi Toombs and Lanz open bid received from All Terrain Paving and Construction. The bid is for the relocation of the forced main on Perry Crossing. The bid is in the amount of \$121,180.00.

Motion: Paul J. Rhodes                      Second: Brad J. Amos                      Vote: 5-aye, 0-nay, motion approved  
contingent upon INDOT (Indiana Department of Transportation) approval and Town Attorney review.

Reinstatement of Longevity for Michelle Miller and Robin Jones

Motion: William J. Conlin                      Second: None                      Vote: None

Request to table Reinstatement of Longevity for Michelle Miller and Robin Jones

Motion: Brad J. Amos                      Second: None                      Vote: None

**RECEIPT OF STAFF REPORTS:**

Kenneth J. Alexander, Public Works Director-None

William R. Whelan, Chief of Police-None

Jacob Elder, Town Attorney-None

**COMMENTS FROM COUNCIL MEMBERSHIP AND CLERK TREASURER:**

James H. LaMaster, District 2-None

William J. Conlin, District 4-None

Brad J. Amos, District 3-None

Martina P. Webster, District 1-None

Paul J. Rhodes, At-Large-Appoints Nancy McDevitt as his Executive Appointment to the Planning Board.  
Michelle D. Miller, Clerk Treasurer-None

**ADJOURN:**

Motion: Martina P. Webster Second: Brad J. Amos Vote: 5-aye, 0-nay, motion approved and meeting adjourned at 9:44 p.m.

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Paul J. Rhodes, President

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James H. LaMaster, Council Member

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Brad J. Amos, Vice President

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William J. Conlin, Council Member

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Martina P. Webster, 2<sup>nd</sup> Vice President

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Attest: Michelle D. Miller, Clerk Treasurer