

Sellersburg Board of Zoning Appeals

June 18, 2018

The minutes as written are not verbatim from the meeting.

Call to Order:

President Vincent C. Thacker, Jr. called the meeting of the Sellersburg Board of Zoning Appeals to order at 6:00pm at Sellersburg Town Hall, 316 East Utica St on June 18, 2018.

Roll Call:

Members present: President Vincent C. Thacker, Jr., Vice-President Francis A. Conroy, members Dennis V. Amos, Charles Popp and Randall W. Mobley. Plan Commission president Martina Webster present and taking minutes.

Approval of Minutes:

Francis Conroy moves to approve the April 16, 2018 meeting minutes, seconded by Dennis Amos. 5- aye, 0- nay. Motion is approved unanimously.

Unfinished Business:

BZA training. Since attorney Jacob Elder was not present, President Vincent C. Thacker, Jr. called for a motion to table the BZA training until the next meeting. Randall W. Mobley made the requested motion, seconded by Charles Popp. 5- aye, 0- nay. Motion is approved unanimously.

New Business:

None

Adjourn:

Motion to adjourn by Francis Conroy. Charles Popp seconded. Motion approved 5-aye, 0-nay. Meeting adjourned by President Vincent C Thacker, Jr at 6:05pm.

Vincent C. Thacker, Jr. President

Francis A. Conroy, Vice President

Dennis V. Amos, Member

Randall W. Mobley, Member

Charles E. Popp, Member

Attest:

Sellersburg Board of Zoning Appeals

Special Meeting July 10, 2018

The minutes as written are not verbatim from the meeting.

Call to Order:

President Vincent C. Thacker, Jr. called the meeting of the Sellersburg Board of Zoning Appeals to order at 6:05 PM at Sellersburg Town Hall, 316 East Utica St on July 10, 2018.

Roll Call:

Members present: President Vincent C. Thacker, Jr., Vice-President Francis A. Conroy, members Dennis V. Amos, Charles Popp and Randall W. Mobley. Board Attorney Jacob Elder was present.

New Business:

None

Unfinished Business:

BZA training. Attorney Jacob Elder presented the board with several documents to be reviewed. The items included are presented below:

1. Current Code 36-7-4-900 Series related to Board of Zoning Appeals – The board reviewed the statutes to make sure they understood the requirements.
2. Sellersburg Planning Rules, Section Four – Board of Zoning Appeals – The board next reviewed the local code. Several differences were noted. The Board will review these differences and make a recommendation that the Local Code be updated to reflect what is in the state statute.
3. Sellersburg Zoning Petition – The board next reviewed the current Petition document and compared it to other municipalities Petitions and noticed a significant difference. The consensus of the Board is that the Board Attorney, President and new Building Commissioner streamline the Petition and develop separate Petition documents based on the type of petition is being filed. The revised Petitions should include requirements for the Petitioner to provide facts that prove why their Petition should be granted. Petition types such as Development Standards Variance, Use Variance, etc. should be considered for development.

The board also discussed procedures that should be used during public hearings and voting to possibly streamline the process. There was also discussion about revising and improving the signage required to announce a public hearing.

The Board Attorney, President and new Building commissioner will begin reviewing these requirements to develop documents that can be presented to the Board for approval. Those documents will be forwarded to the Planning Commission and then the Town Council for final approvals.

Adjourn:

Motion to adjourn by Charles Popp, seconded by Dennis Amos. Motion approved 5-aye, 0-nay. Meeting adjourned by President Vincent C Thacker, Jr at 7:08pm.

Vincent C. Thacker, Jr. President

Francis A. Conroy, Vice President

Dennis V. Amos, Member

Randall W. Mobley, Member

Charles E. Popp, Member

Attest: