

Town of Sellersburg
FLOODPLAIN DEVELOPMENT PERMIT
APPLICATION FORM



OFFICE USE ONLY	
Date Received:	_____
File Number:	_____

SECTION I: Applicant and Project Information

GENERAL INFORMATION

1. No work of any kind may begin in a floodplain area designated as A or AE until a floodplain development permit is issued.
2. The permit may be revoked if any false statements are made in this application.
3. If revoked, all work must cease until a permit is re-issued.
4. The development may not be used or occupied until a **Certificate of Compliance** is issued.
5. The permit will expire if no work is commenced within 6 months of the date of issue.
6. The permit will not be issued until any other necessary local, state or federal permits have been obtained.
7. By signing and submitting this application, the Applicant gives consent to the local Floodplain Administrator or his/her representative to make reasonable inspections prior to the issuance of a **Certificate of Compliance**.
8. By signing and submitting this application, the Applicant certifies that all statements contained in SECTION I of the application, and in any additional attachments submitted by the Applicant, are true and accurate.

OWNER INFORMATION

Property owner(s): _____
Telephone number: _____
Fax number: _____

Mailing address: _____
e-mail address: _____

Signature(s) of property owner(s) listed above¹

¹Attach forms if there are additional property owners. This permit application will not be accepted without the signature of all property owners. The signature is an acknowledgement and consent to this floodplain development permit application.

APPLICANT INFORMATION

Applicant: _____
Telephone number: _____
Fax number: _____

Notes:

Signature of applicant listed above

SECTION II: (To be completed by Floodplain Administrator)**FLOOD INFORMATION**

1. The proposed development is located on FIRM map panel: _____ (number and suffix)
2. The date on the FIRM _____
3. The proposed development is located in _____ (A, AE, or X)
4. Is the proposed development located in either of the following zones? A, AE, or shaded X
 YES NO *If NO, no floodplain development permit is required.*
5. If the proposed development is located in shaded Zone X, a floodplain development permit is only required if the Development is a "critical facility" as defined in the Flood Damage Prevention Ordinance.
Otherwise, no floodplain development permit is required in shaded Zone X.
6. If the proposed development is located within a Zone A, obtain a Floodplain Analysis/ Regulatory Assessment (FARA) from Indiana department of Natural Resources (IDNR). After obtaining the FARA, is the site located in:
- **Floodway** (step 7 will be yes)- **Fringe** (step 8 will be no)- **Zone A**, but less than 1 square mile drainage area upstream of site (Engineering Analysis that provides the Base Flood Elevation must be obtained by the applicant)
7. Is the proposed development is located within Zone AE, is it also located within a "regulatory floodway"?
8. If YES, a permit or letter of authorization from the Indiana Department of Natural Resources is required before a local permit may be issued.. If NO, continue.

If the proposed development is located within Zones A, AE, or shaded X (critical facilities only), apply the criteria of the Special Flood Hazard Area Ordinance to minimize flood damages to the proposed Development and to adjacent properties as well.

For structures, the provisions of the ordinance specify that the lowest floor, including utilities, be elevated to the Flood Protection Grade (FPG), which is 2 feet above the Base Flood Elevation (BFE). Therefore, it is necessary that the following information be provided:

1. Flood Protection Grade at site: _____ NAVD
2. Vertical datum used in the Flood Insurance Study, on flood maps and in surveys is _____
3. Source of the base flood elevation Flood Insurance Study (BFE)
4. Other sources of the FPG (specify): _____
5. Proposed lowest floor elevation (including _____ NAVD utilities):
(This elevation must at or greater than the FPG. For non-residential structures, floodproofing may be used for protection. See ordinance for details.)

The following documents may be required. ***Check applicable.***

- Maps and plans of the development
- An **Elevation Certificate**³ – required for all structures
- A **Floodproofing Certificate**⁴ – required if floodproofing a non-residential structure
- Written approval from IDNR (Construction in a Floodway Permit or Letter of Authorization)
- An elevation study showing BFEs on developments exceeding 50 lots or 5 acres in Zone A
- A copy of **Wetlands Permit** from the U.S. Army Corps of Engineers if required; and other local, state, federal permits. Other permits: _____
- Floodplain Analysis/ Regulatory Assessment

³Certificate requires completion by a Professional Land Surveyor or Registered Professional Engineer, as indicated.

⁴Certificate requires completion by a Registered Professional Engineer or Architect, as indicated.

SECTION III : (Forms which may be required by the Floodplain Administrator)

ELEVATION CERTIFICATE

Attached. Submit only if required to do so by the Floodplain Administrator.

FLOODPROOFING CERTIFICATE

Attached. Submit only if required to do so by the Floodplain Administrator.

[Empty form area for Elevation Certificate and Floodproofing Certificate]