

Town of Sellersburg
LAND DEVELOPMENT
PERMIT APPLICATION FORM



OFFICE USE ONLY	
Date Received:	_____
File Number:	_____

SECTION I: Applicant and Project Information

GENERAL INFORMATION

1. No work of any kind may begin until a Location Improvement permit is issued.
2. The permit may be revoked if any false statements are made in this application.
3. If revoked, all work must cease until a permit is re-issued.
4. The development may not be used or occupied until a **Certificate of Compliance** is issued.
5. The permit will expire if no work is commenced within 6 months of the date of issue.
6. The permit will not be issued until any other necessary local, state or federal permits have been obtained.
7. By signing and submitting this application, the Applicant gives consent to the local building commission or his/her representative to make reasonable inspections prior to the issuance of a **Certificate of Compliance**.
8. By signing and submitting this application, the Applicant certifies that all statements contained in SECTION I of the application, and in any additional attachments submitted by the Applicant, are true and accurate.

OWNER INFORMATION

Property owner(s): _____
Telephone number: _____
Fax number: _____

Mailing address: _____
e-mail address: _____

Signature(s) of property owner(s) listed above¹

¹Attached forms if there are additional property owners. This permit application will not be accepted without the signature of all property owners. The signature is an acknowledgment and consent to this development permit application.

APPLICANT INFORMATION

Applicant: _____
Telephone number: _____
Fax number: _____

Notes:

Signature of applicant listed above

PROJECT INFORMATION

Project _____ Address _____	Lot _____ Subdivision _____ Legal Description <i>(Attach to this document)</i> _____	Block _____
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A. Structural development (Please check all that apply.)

Type of Structure

- Residential (1 to 4 families)
- Residential (More than 4 families)
- Non-Residential
- Combined Use (Residential and Non-Residential)
- Manufactured (mobile) Home
 - Located within a Manufactured Home Park
 - Located outside a Manufactured Home Park

Type of Structural Activity

- New Structure
- Addition to Existing Structure²
- Alteration of Existing Structure²
- Relocation of Existing Structure²
- Demolition of Existing Structure
- Replacement of Existing Structure
- N/A

²Estimate Cost of Project _____

B. Other Development Activities

- Excavation (not related to a Structural Development listed in Part A.)
- Clearing
- Placement of fill material
- Grading
- Mining
- Drilling
- Dredging
- Watercourse alteration
- Drainage improvement (including culvert work)
- Roadway or bridge construction
- Other development not listed above (specify)

Attach engineered development plans

SIGNATURE

I certify that to the best of my knowledge the information contained in this application is true and accurate.

(PRINTED name)

(SIGNED name)

(Date)

SECTION II:**FLOOD INFORMATION**

1. The proposed development is located on FIRM map panel: _____ (number and suffix)
2. The date on the FIRM _____
3. The proposed development is located in _____ (A, A1-30, AE, AO, AH, B, C, D, or X)
4. Is the proposed development located in either of the following zones? A, A1-30, AE, AO, AH, B, or shaded X
 YES NO *If NO, no floodplain development permit is required.*

5. If the proposed development is located in Zone B or shaded Zone X, a floodplain development permit is only required if the Development is a "critical facility" as defined in the Flood Damage Prevention Ordinance.
Otherwise, no floodplain development permit is required in Zone B or shaded Zone X.

6. If the proposed development is located within either Zone A1-30 or Zone AE, is it also located within a "regulatory floodway". YES NO
7. If YES, a **No Rise Certificate** is necessary before proceeding.
8. If NO, continue.

If the proposed development is located within Zones A, A1-30, AE, AO, AH, B or shaded X (critical facilities only), apply the criteria of the Flood Damage Prevention Ordinance to minimize flood damages to the proposed Development and to adjacent properties as well.

For structures, the provisions of the ordinance specify that the lowest floor, including utilities, be elevated _____ above the base flood elevation. Therefore, it is necessary that the following information be provided:

1. Base flood elevation at the _____ feet above mean sea level (MSL) site:
2. Vertical datum used in the Flood Insurance Study, on flood maps and in surveys is _____
3. Source of the base flood elevation (BFE) FIRM (flood map)
 Flood Insurance Study Profile # _____
 Other sources of the BFE _____ (specify): _____
4. Proposed lowest floor elevation (including _____ feet above MSL utilities):
(This elevation must be greater than the BFE. For non-residential structures, floodproofing may be used for protection. See ordinance for details.)

The following documents may be required. ***Check applicable.***

- Maps and plans of the development
- An **Elevation Certificate**³ – required for all structures
- A **Floodproofing Certificate**³ – required if floodproofing a non-residential structure
- A **No-Rise Certificate**³ – if the proposed development is in a "regulatory floodway"
- An elevation study showing BFEs on developments exceeding 50 lots or 5 acres in Zone A
- A copy of **Wetlands Permit** from the U.S. Army Corps of Engineers if required; and other local, state, federal permits. Other permits:
- N/A _____

³Certificates require completion by a Professional Land Surveyor or Registered Professional Engineer, as indicated.

SECTION III : (Forms which may be required by the Floodplain Administrator)

ELEVATION CERTIFICATE

Attached. *Submit only if required to do so by the Floodplain Administrator.*

FLOODPROOFING CERTIFICATE

Attached. *Submit only if required to do so by the Floodplain Administrator.*

NO-RISE CERTIFICATE

Attached. *Submit only if required to do so by the Floodplain Administrator.*